

Cobb Online Learning Academy  
Welcome to **PHYSICS**



## Email

jason.Ritchie@cobbk12.org

## Schedule

Homeroom

Block 1: Planning

Block 2: Chemistry

Block 3: Honors Physics

Block 4: Physics

## Office Hours

Tuesday: 3:30-4:00 PM

Friday: 9:00 AM-12:00 PM



# Grades and Assignments

50% Unit Exams

40% Classwork, Quizzes, & Activities

10% Final Exam

## Calendar & Schedule

The physics schedule for each week (M-Th) will be given by the end of the previous week. The schedule will include the topics to be taught & learned, and a list of assignments & due dates.

Typically, all assignments for that week are due and must be completed by Friday 12:00 PM.



Every student will know

- The name of assignments
- The due dates for assignments
- The location of assignments and how to access them.
- How to submit assignments.

Usually there will be 2-4 graded assignments per week.

# Email Norms

All teachers and school officials send emails to students to their Cobb County email addresses. I will not accept emails from private email. Set up your Cobb County email at Office365 or Synergy/StudentVue.

Check Cobb County email a minimum of 3-times per day.

- Morning: 8:30-9:00 AM
- Lunch: 12:00 PM-1:00 PM
- Afternoon 3:30-4:00 PM

Send or respond to emails using proper email etiquette. Be polite. Email is not social media. You are emailing adults, not your friends.

In the subject line, type your name and the class.  
For example: Bobby Yoder, Spanish 2<sup>nd</sup> block.



# Class Supplies

- Computer
- Reliable internet
- Webcam with microphone (functional on computer)
- Scientific calculator (mobile phone calculator is fine)
- Paper
- Pencil or pen

# Bell Schedule

## Monday / Wednesday

Period	Time
Advisement	9:00-9:10
1 <sup>st</sup> Period	9:20-10:40
2 <sup>nd</sup> Period	10:50-12:10
Lunch	12:10-1:00
3 <sup>rd</sup> Period	1:00-2:20
4 <sup>th</sup> Period	2:40-4:00

## Tuesday / Thursday

Period	Time
Advisement	9:00-9:30
1 <sup>st</sup> Period	9:40-10:50
2 <sup>nd</sup> Period	11:00-12:10
Lunch	12:10-1:00
3 <sup>rd</sup> Period	1:00-2:10
4 <sup>th</sup> Period	2:20-3:30
Clubs	3:30-4:00

## Friday

Period	Time
Office Hours	9:00-12:00

- There are 10 minutes between classes. That is enough time to stretch, use restroom, get a refreshment, and transition to your next class. Arrive to class on time.
- **Best Practice:** Arriving a few minutes early to class is better. Sign into CTLS 2-3 minutes before the official start of class.



# Attendance

- **Present:** Arriving up to 2 minutes after the official start time of class.
- **Tardy unexcused:** Arriving 2-15 minutes after the official start time of class.
- **Tardy excused:** Arriving late because you were held by another teacher. The other teacher should send message to me verifying your whereabouts.
- **Absent:** More than 15 minutes late to class or no-show to class.

If you have difficulty accessing the virtual classroom in CTLS or ZOOM...

- Send to me an email immediately.
- Tell me the difficulty or the problem.
- Keep your email open because I will respond to you with instructions.

If you have a legitimate planned absence from class (medical, family, school, etc).

- Send to me an email before the absence. Provide a *general reason* for the absence. I do not need detailed personal information beyond FYI.
- Tell me the day and time you will be absent.

# More Attendance

- I take attendance every day.
- I watch the clock and make notes of when students arrive late to class.
- I check the attendance in other classes and compare to attendance in Physics.
- I telephone/email the adult at home if absences and/or being late to class is habitual and excessive.
- I telephone/email the adult at home if absent on days with major assignments, like exams and projects.

Instruction does not stop if you are absent. If you are absent from class, check the weekly instruction calendar. The calendar will inform you of the topic for the missed day and any assignments for that day. **In the virtual world, there are learning opportunities without boundaries. You can access my blog, CTLS, your email, any lesson or assignments 24/7 any day of the week.**





# Friday Mornings

Friday mornings are officially called **Office Hours** on the main bell schedule.

- Group tutoring
- Individual tutoring
- Finishing assignments
- Make-up missing assignments
- Submitting exams
- Exam retakes
- Parent-student-teacher conferences

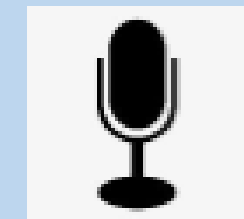
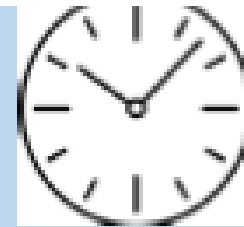
Students may request individual tutoring or help opportunities. Make contact with the teacher.

If the teacher requests your participation or attendance to a Friday office hours, you are required to attend.

**Best of All:** 5-6 opportunities during the semester for students to come to COLA building to do lab experiments and projects. Opportunities will be announced 2-weeks in advance for students to make the arrangement. More details later.

# Classroom Etiquette

- Arrive early, 2 minutes before the start of the class.
- Camera on! Camera on! Camera on! Show your entire face. You are a member of the classroom community.
- Mute your **microphone**. Unmute to ask questions or answer questions.
- When you're **on video** with the class, please be **dressed properly**. No pajamas or revealing clothing.
- Please be in a **suitable and productive learning environment** like at a table or desk. Get out of bed. No TV or video games in the background. Distractions are bad for learning!
- Use the **chat** feature to ask questions or make comments. The teacher will answer the questions during the teaching or at the end of class.



- All verbal and chat dialogue will be academic and pertain to the learning and operations of the class.
- The video, microphone, and chat are for school and learning purposes only. It is not social media. Please do not post photos or other media into the chat or on video.
- Use common sense and courtesy.
  - >>> No profanity and hurtful language.
  - >>> No crude behavior or vulgar gestures.
  - >>> No bullying
  - >>> No disrupting and no arguing.
- No cheating or academic dishonesty. Be honest and have pride in your work.
- AND, always be kind, be courteous, be respectful, be well-mannered, be professional, and work to succeed.





# Happy Faces & Productive Workspaces

Per policy of COLA, students

- Will have webcam turned on.
- Full face on camera.
- Be sitting in a productive workspace, such as a table or desk.

If you are not on camera

- You will be asked to turn your camera on.
- Contact will be made with home about webcam issues and noncompliance with COLA policies.
- You may be referred to your administrator.

# Classwork and Exam Policies

- Classwork (quizzes, classwork, activities) have due-by dates. Write the due dates in a student calendar or diary to keep track of assignments. Assignments may be locked after the due date.
- In some circumstances, assignments may be accepted for grading after the due date, however, all work for a given unit is due by the date of the unit exam.
- Exams are on the calendar. All exams are given on Thursdays. Details for the exam will be provided Monday-Wednesday before the exam. You will know everything about exams and be told repeatedly by email, verbally, and by messages in CTLS.
- Exam retakes: Exam retake opportunities will be given on one day, the Friday 9-12 one-week after the exam. That will be the only opportunity to retake exams. The retake will cover identical content but will have different questions. You have 1 opportunity for an exam retake, none other will be provided.